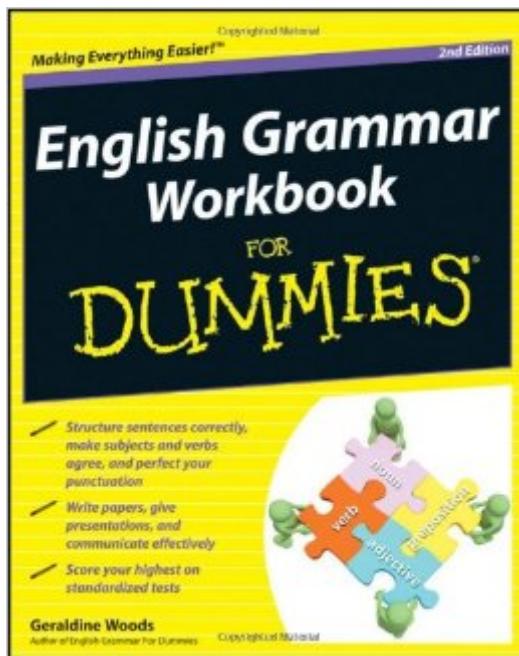


The book was found

English Grammar Workbook For Dummies



Synopsis

Get some good grammar practice-and start speaking and writing well Good grammar is important, whether you want to advance your career, boost your GPA, or increase your SAT or ACT score. Practice is the key to improving your grammar skills, and that's what this workbook is all about. Honing speaking and writing skills through continued practice translates into everyday situations, such as writing papers, giving presentations, and communicating effectively in the workplace or classroom. In English Grammar Workbook For Dummies you'll find hundreds of fun problems to help build your grammar muscles. Just turn to a topic you need help with-from punctuation and pronouns to possessives and parallel structure-and get out your pencil. With just a little practice every day, you'll be speaking correctly, writing confidently, and getting the recognition you deserve at work or at school. Hundreds of practice exercises and helpful explanations Explanations mirror teaching methods and classroom protocols Focused, modular content presented in step-by-step lessons English Grammar Workbook For Dummies will empower you to structure sentences correctly, make subject and verbs agree, and use tricky punctuation marks such as commas, semicolons, and apostrophes without fear.

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Customer Reviews

This book is my first experience with one of the huge array of "Dummies" books. My expectations were low. I was pleasantly surprised that this book is exactly the kind of book I had been seeking to polish my English grammar skills. This book contains twenty chapters organized into six parts. The parts and chapters are (using a summary version for some of the lengthy titles):Part I: Grammar BasicsChapter 1: Finding the Right Verb at the Right TimeChapter 2: Pairing Subjects and Verbs

Correctly Chapter 3: Pronoun Basics Chapter 4: Writing Complete Sentences Part II: Mastering Mechanics Chapter 5: The Comma Chapter 6: Apostrophes Chapter 7: Quotation Marks Chapter 8: Capital Letters Part III: Applying Proper Grammar in Tricky Situations Chapter 9: Choosing the Best Pronoun: Case, Number, and Clarity Chapter 10: Choosing the Right Verb for Tricky Sentences Chapter 11: Are You and Your Verbs in the Right Mood? Chapter 12: Writing for Electronic Media Part IV: Describing and Comparing Chapter 13: Adjectives and Adverbs Chapter 14: Placing Descriptions Correctly Chapter 15: Forming Comparisons Part V: Improving Your Writing Style Chapter 16: Parallel Writing Chapter 17: Adding Spice and Cutting Fat from Your Sentences Chapter 18: Steering Clear of Tricky Word Traps Part VI: The Part of Tens Chapter 19: Ten Overcorrections Chapter 20: Ten Errors to Avoid at All Costs Each chapter contains sections, with each section describing a grammar concept.

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